

East Fairhaven School

School Improvement Plan



Action Plan 2019 - 2020

East Fairhaven School

Vision

The Fairhaven Public School District in partnership with our school community provides opportunities for all of our students to become independent, productive, and successful contributors to a global society.

Mission

The dogged implementation of our district’s vision for all of our graduates states our shared beliefs regarding the purpose of our schools, the role of our adults, and the fundamental principles and practices around teaching and learning.

Core Values

1. We strive to provide a **safe and supportive learning environment** and the **climate, conditions, and culture** so that all students have the opportunity to achieve the stated vision of our graduates.
2. We strive to promote the proper **mindsets** to our students so that they may excel in life. The cornerstones of which are **ambition, perseverance, and integrity**.
3. We strive to provide an **educational program** delivered by a consistent **system of teaching and learning** supported by a **continuum of student services** so that all students are ready for the next grade, school, college, career, and life.
4. We strive to place the people, structures, and systems in position to provide the **resources and to support** the vision of our graduates.
5. We strive to **forge strategic partnerships** that promote collaborative planning to identify and advance opportunities for cooperation between town departments, neighboring municipalities, and community organizations, to examine possible areas of collaboration and partnership so as to improve efficiency and effectiveness of the services that we provide.

East Fairhaven School

Theory of Action

If the Fairhaven Public School District strategically allocates its human and financial resources to support high level learning for all, creating safe and supportive learning environments, and provides a professional community centered around a common mission then our students will graduate from high school ready for college or career opportunities.

Projected Outcomes for the 2019-2020 School Year

- 1- Provide a safe and supportive learning environment for all students and staff.
- 2- Develop strong early literacy skills K-2 through the implementation of a vertically articulated curriculum and assessment.
- 3- Develop and implement a plan to provide the resources and support to a System of Teaching and Learning.
- 4- Determine how to best utilize school counseling services. Develop a plan that ensures efficient utilization of team chairs, school psychologists.
- 5- Expand and enhance before and after school programming to better meet the needs of our parents, caregivers, and school community.

East Fairhaven School

1. Safe and Supportive Schools: Physical Safety

Provide a safe and supportive learning environment for all students and staff.

Strategic Initiative/Objective:

- Continue to maintain physically safe school facilities based on the latest best practices.
- Create detailed guides for East Fairhaven School to be shared with local authorities.
- Create and maintain a supportive learning environment for all.

Safe and Supportive Schools: Physical Safety Achievements 2018-2019

Process Benchmark	Person Responsible	Date	Status
Safety Tabletop exercises.	Assistant Superintendent Principal Assistant Principal EFS Staff	October 2018	Met
Crisis Response exercises.	Principal Assistant Principal SRO EFS Staff	March 2019	Met
Continuous improvement in regards to evacuation response times.	Principal Assistant Principal EFS Staff Deputy Fire Chief	August 2019	Met

East Fairhaven School

Monitoring Progress 2019 - 2020:

Process Benchmark	Person Responsible	Date	Status
<u>Review</u> the School Safety Plan including Multi-hazard Emergency Plan and Medical Emergency Plan with Crisis Team.	Principal	September 2019	Ongoing
<u>Provide</u> professional development to staff in school safety procedures, physical restraint and the district's Bullying Prevention Intervention Plan.	Principal Assistant Principal	August 2019 September 2019	Met
<u>Update</u> Medical Emergency Response Plan with current CPR and CPI certified staff listed.	Principal	October	Met
<u>Review</u> and <u>revise</u> school bolting protocol.	Principal/SST Team	November 2019	Met
<u>Implement</u> MARC (Massachusetts Aggression Reduction Center) curriculum during enrichment time.	School Adjustment Counselor	September 2019	Ongoing
<u>Continue</u> to implement K-2 bus protocol.	Principal/School Secretaries	September 2019	Met
<u>Practice</u> safe building exiting throughout the year.	Principal	September 2019	Ongoing
<u>Conduct</u> building walkthroughs with Fairhaven Building Inspector and Fairhaven Fire Department.	Principal/Head Custodian	September 2019	Met
<u>Perform</u> bus evacuation and bus safety lesson.	Principal Assistant Principal	October 2019	Met
<u>Train</u> all incoming substitutes with the new substitute training video and handbook.	Assistant Principal	Fall 2019	Ongoing
<u>Schedule</u> all school Fire Department presentation regarding fire safety.	Principal	March 2020	In progress
<u>Conduct</u> safety Interactive Workshops with staff.	Principal	Spring 2020	In progress

East Fairhaven School

2. Teaching and Learning

K-2 Literacy Initiative

Improve early literacy skills K-2 through the implementation of a vertically articulated curriculum and assessment.

Strategic Initiative/Objective:

- Collect benchmark literacy data to build the beginning of the year (BOY) data wall informing initial groupings and strategies.
- Begin implementation of instructional strategies specific to Flexible Grouping of readers ELA K-2 in conjunction with data points and Massachusetts Curriculum Standards 2017.
- Conduct middle of the year (MOY) and end of year (EOY) data to reflect growth and inform instruction.
- Provide teachers K-2 with the necessary resources to support the curriculum and promote student growth.
- Coordinate data meetings with teachers BOY, MOY, EOY to inform instruction and move students' flexible grouping based on growth.
- Evaluate data and curriculum to adjust practices as needed.

Teaching and Learning: Achievements 2018-2019

Process Benchmark	Person Responsible	Date	Status
Provided professional development on mathematical best practices. <ul style="list-style-type: none">● Manipulatives● Number Talks	Principal/ Assistant Principal	November 2019	Met

East Fairhaven School

Created Math curriculum documents: <ul style="list-style-type: none"> Unpacked grade level standards Vertical alignment 	Elementary Administration/ Classroom Teachers	March 2019	Met
Provided professional development Science Practices <ul style="list-style-type: none"> Planned district grade level investigation 	Elementary Administration/FHS Science Teachers/Classroom Teachers	January 2019	Met
Implemented motor planning and memory exercises in all classes	Elementary Administration	March 2019	Met
Successfully planned a vertical music schedule K-12	Elementary Administration/Superintendent/Assistant Superintendent	May 2019	Met

Monitoring Progress 2019 - 2020:

Process Benchmark	Person Responsible	Date	Status
<u>Collaborate</u> weekly with grade level and special education to plan curriculum, instruction, and assessment.	Classroom Teachers, special education teachers	September 2019	Ongoing
<u>Collect</u> BOY data G1-2; <u>prepare</u> data wall.	Asst Principal for T&L; Title I Interventionist; CSS Team Member	September 2019	Met
<u>Train</u> school-based team on the Fountas and Pinnell Benchmark Assessment System.	CSS Team	September 2019	Met
<u>Conduct</u> Cycle One Priority Assessments for K: letter sounds and print concepts.	Kindergarten Teachers	September 2019	Met
<u>Present</u> data wall; flexible groupings; <u>share</u> high impact instructional strategies for Cycle One K-2.	CSS Team	September 2019	Met

East Fairhaven School

<u>Conduct</u> Cycle One Priority Assessments for G1 and G2: Dolch high-frequency words and running record.	Grades 1-2 Teachers	October 2019 November 2019	In progress
<u>Provide</u> Running Record Assessment (F&P) training for K-2 teachers.	CSS Team Member; Asst Principal for T&L; Title I Interventionist; K-2 Teachers	November 2019	In progress
<u>Record</u> Priority Assessment data to inform Cycle One data wall.	Grades 1-2 Teachers	October/November 2019	In progress
<u>Conduct</u> Cycle One Running Record Assessment and record data.	Grade 1 and Grade 2 teachers	November 2019	In progress
<u>Conduct</u> BAS for K students; <u>contribute</u> to data wall for Cycle One.	Asst Principal for T&L; Title I Interventionist	November 2019	In progress
<u>Evaluate</u> and <u>analyze</u> Cycle One data walls (per grade); <u>inform</u> decisions regarding student progress.	G1 and G2 teachers; Asst Principal for T&L; Title I Interventionist; CSS Team Member	December 2019	In progress
<u>Present</u> high impact instructional strategies for Cycle Two K-2.	CSS Team	December 2019	In progress
<u>Conduct</u> Cycle Two Priority Assessments for K: Dolch High-Frequency Words (HFW).	Kindergarten teachers	December 2019 – February 2020	In progress
<u>Conduct</u> Cycle Two Priority Assessments for G1 and G2: Dolch high-frequency words.	Grade 1 and Grade 2 teachers	December 2019 – February 2020	In progress

East Fairhaven School

<u>Conduct</u> BAS for Grade 1 and 2 students; <u>contribute</u> to data wall for Cycle Two.	Asst Principal for T&L; Title I Interventionist	December 2019-January 2020	In progress
<u>Evaluate</u> and <u>analyze</u> Cycle Two data walls (per grade); <u>inform</u> decisions regarding student progress.	G1 and G2 teachers; Asst Principal for T&L; Title I Interventionist; CSS Team Member	January 2020	In progress
<u>Conduct</u> Cycle Three Priority Assessments for K: Dolch High-Frequency Words (HFW) and Running Record.	Kindergarten teachers	March/April 2020	In progress
<u>Conduct</u> Cycle Three Priority Assessments for G1 and G2: Dolch high-frequency words and Running Record.	Grade 1 and Grade 2 teachers	March/April 2020	In progress
<u>Conduct</u> BAS for K-2 students; <u>contribute</u> to data wall for Cycle Three.	Asst Principal for T&L; Title I Interventionist	May 2020	In progress
<u>Evaluate</u> and <u>analyze</u> Cycle Three data walls (per grade); <u>inform</u> decisions regarding student progress.	G1 and G2 teachers; Asst Principal for T&L; Title I Interventionist; CSS Team Member	May 2020	In progress
<u>Analyze</u> EOY data and set goals for 2020-2021.	G1 and G2 teachers; Asst Principal for T&L; Title I Interventionist; CSS Team Member	June 2020	In progress

East Fairhaven School

2. Teaching and Learning

Grades 3 - 5

Improve literacy and mathematical practices in the area of curriculum, instruction and assessment.

Strategic Initiative/Objective:

- Provide Professional development in the area of reading strategies.
- Analyze Spring MCAS data to reflect growth and inform instruction.
- Embed various technology into daily instruction.

Monitoring Progress 2019 - 2020:

Process Benchmark	Person Responsible	Date	Status
<u>Continue</u> to develop strong K-5 Math Number Talk practices. <ul style="list-style-type: none"> ● Regular math exercise to build student number sense. 	Classroom Teachers	Ongoing	Ongoing
<u>Collaborate</u> weekly with grade level and special education to plan curriculum, instruction, and assessment.	Classroom Teachers, special education teachers	September U2019	Ongoing
<u>Identify</u> patterns and trends in curriculum, instruction and assessment by performing school wide learning walks.	Principal Assistant Principal	Ongoing	Ongoing
<u>Conduct</u> data meetings with grade levels (Grade 3-5) and individual teachers to analyze and discuss 2019 MCAS results.	Principal Assistant Principal	September 2019	Met
<u>Analyze</u> MCAS 2019 student writing samples and discuss pattern/trends as district grade level teams.	Principal Assistant Principal	October 2019	Ongoing
<u>Provide</u> professional development for supplement technology in the area of ELA and Math (Moby Max, Learning A-Z and Newsela).	Principal Consultants (Moby Max and Newslea)	September 2019 October 2019	Met

East Fairhaven School

<p><u>Provide</u> professional development Literacy:</p> <ul style="list-style-type: none"> • Model best practices in the area of reading strategies. • Utilize ELA resources that contain best reading strategies that support standards (Book Study). 	Principal Assistant Principal	Ongoing	Ongoing
<p><u>Implement</u> i-Ready ELA and Math assessments three times a year.</p>	Principal Classroom Teachers	September 2019 January 2020 May 2020	Ongoing
<p><u>Facilitate</u> data meetings (three times yearly) and ongoing data discussions, analyzing student data (MCAS, i-Ready, district, classroom).</p> <ul style="list-style-type: none"> • Plan appropriate system of support of differentiated instruction/intervention. • Monitor progress and adjust as needed. 	Principal Classroom Teachers	Ongoing	Ongoing
<p><u>Support</u> and <u>monitor</u> implementation of standards mastery assessment component in ELA and Math.</p>	Principal/Assistant Principal/Classroom Teachers	October 2019	Ongoing
<p><u>Develop</u> priority assessments in the area of Mathematics.</p>	Assistant Principal for Teaching and Learning Elementary Vertical Math Team	Winter 2020	In progress

East Fairhaven School

2. Teaching and Learning

Support Services

Support services and strategies designed to provide targeted support to meet students' diverse needs.

Strategic Initiative/Objective:

- Provide targeted instruction to support all learners' academically, socially, and emotionally.

Monitoring Progress 2019 - 2020:

Process Benchmark	Person Responsible	Date	Status
<u>Collaborate</u> weekly with grade level and special education to plan curriculum, instruction, and assessment.	Classroom Teachers, special education teachers	September 2019	Ongoing
<u>Conduct</u> weekly meetings as Student Support Team (principal, assistant principal, school adjustment counselors, school psychologist and nurse) to promote strategies to enhance the wellness of all students academically, emotionally and socially. <ul style="list-style-type: none"> • Meets weekly to discuss student's academic, social, emotional, and behavioral needs. 	Student Support Team	Weekly	Ongoing
<u>Attend</u> DESE conference on Multi-tiered System of Support (MTSS).	Principal	October	Met
<u>Provide</u> professional development. <ul style="list-style-type: none"> • Multi-tiered System of Support • Universal Design of Learning 	Principal	Winter 2020	In progress
<u>Facilitate</u> data meetings and ongoing data conversations analyzing student data. (MCAS/iReady/district/classroom) <ul style="list-style-type: none"> • Identify students who require tier II and tier III intervention. 	Principal/Classroom Teachers/Special Elementary Staff/Interventionist	Ongoing	Ongoing

East Fairhaven School

<ul style="list-style-type: none">• Plan tiered, differentiated instruction/intervention.• Monitor progress and adjust as needed.• Cycle of Identify, plan, and monitor continues as needed.			
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	--

East Fairhaven School

3. Climate and Culture

Build a sense of community that promotes shared values and responsibility and fosters success for all learners and adults by establishing a school culture that is safe, challenging, and joyful.

Strategic Initiative/Objective:

- Promote safe and positive school environment for all.

Climate and Culture: Achievements 2018-2019

Process Benchmark	Person Responsible	Date	Status
Adopted a diversity and acceptance theme (Everyone has a story. Every story counts) <ul style="list-style-type: none"> • Discussed and highlighted differences • Culminating country project by each class 	Principal/Assistant Principal	August 2018	Met
Created and implemented Positive Culture Community club to promote and celebrate different cultures	Principal/Kindergarten teachers	October 2018	Met

Monitoring Progress 2019 - 2020:

Process Benchmark	Person Responsible	Date	Status
<u>Conduct</u> weekly elementary administration meetings to discuss school issues and school improvement.	Elementary Administration	August 2019	Ongoing
<u>Conduct</u> monthly Leadership Team (school representatives) meetings to discuss school issues and school improvement.	Elementary Administration	August 2019	Ongoing
<u>Implement</u> strategies related to the Responsive Classroom approach which is a shared understanding of a safe, challenging, and joyful culture. <ul style="list-style-type: none"> • Responsive Classroom Ambassadors as experts • Shared folder with RC resources and suggestions 	Classroom teachers	August 2019	Ongoing

East Fairhaven School

<p><u>Adopt</u> a character building theme (We Are EFS) where monthly character traits are discussed (respectful, thoughtful, etc.).</p> <ul style="list-style-type: none"> ● Highlight students who demonstrate the particular character trait each month. 	Principal Assistant Principal	August 2019	Ongoing
<p><u>Structure</u> school-wide morning meeting:</p> <ul style="list-style-type: none"> ● Daily Trivia ● Weekly lessons based on the school theme ● Expectations ● Birthday announcements ● Daily School Pledge ● Invite families to attend Morning Meeting on the last Friday of the month 	Principal Assistant Principal	August 2019	Ongoing
<p><u>Distribute</u> weekly staff memo to build common language, expectations, and focus.</p>	Principal	August 2019	Ongoing
<p><u>Distribute</u> weekly family email to inform families of events, reminders, weekly schedule, and etc.</p>	Principal	August 2019	Ongoing
<p><u>Maintain</u> social media and school website to inform and connect to families and community.</p>	Principal	August 2019	Ongoing
<p><u>Train</u> fifth grade students groups to serve as “Problem Solvers” in supporting other students who seek advice from the group.</p>	School Adjustment Counselor	September 2019	Ongoing
<p><u>Conduct</u> weekly Student Support Team (SST) meetings to discuss student’s specific academic, social and emotional concerns.</p>	Principal	September 2019	Ongoing
<p><u>Conduct</u> individual and group counseling via Caring Network to support the SEL of students.</p>	School Adjustment Counselors	September 2019	Ongoing
<p><u>Conduct</u> individual and Group Counseling via Child and Family Service.</p>	School Adjustment Counselors	September 2019	Ongoing
<p><u>Conduct</u> monthly activities with Buddy Classrooms (Grades K/3, 1/4, 2/5) to focus on relationship building through common activities, learning, and projects.</p>	Classroom teachers	September 2019	Ongoing
<p><u>Provide</u> school wide special events (Character Book Parade, All-school Thanksgiving meal, field day, all school experience, Winter and Spring concerts).</p>	Principal Assistant Principal	October 2019	In progress
<p><u>Implement</u> district funded program for fifth grade students.</p> <ul style="list-style-type: none"> ● East Singers 	Music teacher	October 2019	Ongoing

East Fairhaven School

<u>Implement</u> Mentoring program where staff will serve as Mentors to selected students.	School Adjustment Counselor	October 2019	Ongoing
<u>Implement</u> “Genius Squad” where several fifth grade students help with school technology.	Instructional Technology Staff/Fifth Grade teachers	October 2019	Ongoing
<u>Attend</u> Positive Behavior Intervention and Support (PBIS) forum to learn about the latest PBIS research and strategies.	Assistant Principal	November 2019	In progress
<u>Form</u> Student Council Board. <ul style="list-style-type: none"> Elect two homeroom representatives from each fourth and fifth grade class. 	Principal	November 2019	In progress
<u>Recognize</u> students with three or fewer absences during each trimester with attendance certificates and pencils.	Assistant Principal	December 2019 March 2020 June 2020	In progress
<u>Recognize</u> students with improved attendance for second and third trimester with attendance certificates and pencils.	Assistant Principal	March 2020 June 2020	In progress
<u>Participate</u> in the national Great Kindness Challenge Week.	Principal	January 2020	In progress
<u>Provide</u> Fourth and Fifth Grade students the opportunity to participate in the National Geography Bee.	Principal/Geo Bee Coordinator	January 2020	In progress
<u>Implement</u> an “experience raffle” where students experience a special projects/activities with various teachers.	Principal	Spring 2020	In progress

East Fairhaven School

4. Partnerships with Families and Communities

The school culture engages all stakeholders and fosters civic engagement, social responsibility, and personal responsibility.

Strategic Initiative/Objective:

- Provide various opportunities to bridge the school with family and community organizations.

Partnerships with Families and Communities: Achievements 2018-2019

Process Benchmark	Person Responsible	Date	Status
Provide weekly and monthly communication to families with various information <ul style="list-style-type: none"> • important news and reminders • lunch menu • Specialists' schedule 	Principal	August 2018	Met
Implemented several student-led community drives throughout the year (Fairhaven Animal Shelter, Gifts to Give, etc).	Principal	June 2019	Met
Partnered with various community organizations to provide a strong school-community connection	Principal	June 2019	Met

Monitoring Progress 2019 - 2020:

Process Benchmark	Person Responsible	Date	Status
<u>Utilize</u> X2/School Messenger to email families weekly about school information, events and activities.	Principal	August 2019	Ongoing

East Fairhaven School

<u>Update</u> families regularly (weekly/monthly) regarding current teaching and learning topics via various modes of communication: newsletters, emails, Remind Apps, Facebook page, website.	Classroom teachers	August 2019	Ongoing
<u>Utilize</u> school Facebook page and update monthly with school reminders and pictures.	Principal	August 2019	Ongoing
<u>Partner</u> with PTO to coordinate family events to increase family engagement (i.e. Movie Night, Spaghetti Dinner, Bingo for Books, Ice Cream Social, Sweets with Someone Special, etc).	Principal	August 2019	Ongoing
<u>Partner</u> with Coastline for Foster Grandparent Program.	Principal	August 2019	Ongoing
<u>Connect</u> with local businesses to support school wide activities.	Principal	September 2019	Ongoing
<u>Conduct</u> monthly meetings with school council members.	Principal Assistant Principal	October 2019	Ongoing
<u>Conduct</u> food drive for Shepherd's Pantry.	Principal	October 2019	In progress
<u>Conduct</u> monthly school council meetings with teacher representatives, parents, and community member.	Principal	October 2019	Ongoing
<u>Increase</u> community volunteerism (family members, Voc-tech students, Fairhaven High School students: School to Career) at the school specifically during K-2 Literacy.	Principal	Fall 2019	In progress
<u>Partner</u> with local community organizations. <ul style="list-style-type: none"> ● Elks ● Dr. Dills ● New Bedford Ballet ● Buzzard Bay Coalition ● School to Career students ● Greater New Bedford Vocational Technical students 	Principal	Fall 2019	In progress
<u>Honor</u> local veterans at all school Veteran's Day program.	Principal Assistant Principal	November 2019	In progress
<u>Host</u> FHS students for the Day of Service.	FHS Administration/ Principal Classroom Teachers	November 2019	In progress

East Fairhaven School

<u>Distribute</u> Parent i-Ready reports three times a year.	Classroom teachers	October 2019 January 2020 June 2020	In progress
<u>Conduct</u> various student-inspired community drives (Fairhaven Animal Shelter, Boston Children's Hospital).	Principal Assistant Principal	December 2019	In progress
<u>Implement</u> Child and Family Holiday Hope project (second grade).	Second Grade Team	December 2019	In progress
<u>Organize</u> Community outreach (ie fire department, police department, EMS,) to preschool classrooms.	Preschool Teachers	Fall 2019 Spring 2020	In progress
<u>Organize</u> Office of Tourism visits to third grade classrooms.	Third Grade Teachers	Fall 2019 Spring 2020	In progress
<u>Provide</u> after school clubs (Sole Sisters, Band of Brothers) with parent volunteers.	Principal	Spring 2019	In progress
<u>Implement</u> Fourth and Fifth Grade School Science Fair Night.	Classroom teachers	March 2020	In progress
<u>Implement</u> Community Service program for Fifth Grade students.	Principal	May 2020	In progress
<u>Conduct</u> parent survey regarding academic, social and emotional progress and satisfaction.	Principal	May 2020	In progress



East Fairhaven School
